

BROADWAY PARISH COUNCIL

www.broadwaysomerset-pc.gov.uk

Minutes of the Ordinary Meeting of Broadway Parish Council held in Broadway Village Hall on Tuesday 7th January 2025 at 7.30pm

1014. Attendance and Apologies:

Present: Cllrs Neate, Preece, Wilkins, Frayne, Jones, Champion and Toms; Mrs Larsson (Clerk)
Apologies: Somerset Council Cllr Osborne

1015. Declarations of Interest / Dispensations: None.

1016. Minutes of the meeting held on 3rd December 2024

RESOLVED to approve the minutes as a true record of the previous meeting.

1017. Planning Applications

- New Applications: None
- Updates and Enforcement: Previous report of the unauthorised siting of a static caravan at Folly Drove was raised. To be followed up with planning enforcement for an update.

The Council's full responses to all planning applications are available to view against the respective applications on the Somerset Council planning portal [Link to Planning Portal](#)

1018. Accounts and Financial Information

- Financial statement to 31/12/24: RESOLVED to approve the financial statement.
- Payments requiring authorisation

The Council RESOLVED to authorise the following payments:

Clerk salary & PAYE to 31/12/24 (restricted information under GDPR)	
Tracker for SID	£35.99
Administration costs	£10.64
Christmas lights electricity donation	£50.00

- 2025/26 budget:
After a final review and small adjustment to staffing, administrative and asset maintenance lines, and with consideration to the impact on the final precept requirement, the council RESOLVED to approve the 2025-26 budget which is annexed at the end of the minutes.
- 2025/26 precept: Considering the agreed budget, the council RESOLVED to set the precept for 2025-26 at £32,500; an increase of 2.26%, equating to £1.96 per year on a band D property.

1019. Purchase of a tablet for use with the speed indicator device

Councillors have progressed with downloads of the data and felt a separate device would not be necessary at this time.

1020. General Updates and Actions

- Highways: The hedge along Broadway Street has not yet been cut. To be referred to highways for appropriate action.
Problems in the road such as potholes and other hazards can be reported to Somerset Council online: <https://www.somerset.gov.uk/roads-travel-and-parking/report-a-problem-on-the-road/>
- Flooding: Wessex Water drainage works at are expected to begin in June.
- Rights of Way: There is a tree fallen towards the bridge to Horton. Councillors will review and see what action is necessary. Residents can report issues direct to Somerset Council using the following reporting tool: <https://roam.somerset.gov.uk/roam/map>
- Playpark: No updates.
- Defibrillator: Defibrillator checks have been carried out. An opportunity for defibrillator training is available and will be requested. Date to be confirmed once organised.
- Speed Indicator Device: Data has been downloaded and will continue to be reviewed.
- Volunteering and Community Group Updates: No updates.
- Clerks Report (in addition to items already reported): No additional items to report.

- i. Local Community Network: No updates to report at the time of the meeting. More information on LCNs can be found at the following link: <https://www.somerset.gov.uk/local-community-networks/>

1021. Correspondence/Matters for Report

General correspondence and updates are circulated to councillors regularly.

1022. Other matters raised

Boundary Consultation: Councillors were in agreement that separating Broadway and Horton into different areas was not sensible given the shared amenities of both parishes. This has been communicated to Cllr Osborne.

1023. Items for the next meeting: None requested.

1024. Date of next ordinary meeting: Tuesday 4th February 2025.

The Chair closed the meeting at 9.02pm.

Signed*S. Neate, Chair*.....

Date*4th February 2025*.....

Annex 1 – Approved Budget

	BUDGET 24/25	ACTAL EXPENSES TO 31.11.24	FORECAST REMAINING EXPENSES TO 31.03.25	FORECAST TOTAL TO 31.3.25	BALANCE AGAINST BUDGET	Budget 25/26
OPERATIONAL BUDGET LINES						
CLERK SALARY	7400	5532.16	2452.80	7984.96	-585	8150
ADMIN COSTS	272	338.74	150.00	488.74	-217	550
SUBSCRIPTIONS	239	312.94	0.00	312.94	-74	400
CLERK TRAINING	400.00	136.40				170
COUNCILLOR TRAINING	210.00					210
INSURANCE	874	874.00	0.00	874.00	0	961
PLAY PARK INSPECTIONS (ANNUAL & OPERATIONAL)	400.00		90.00			400
LENGTHSMAN (INCL. GRASS & TREES)	1980	2389.00	230.00	2619.00	-639	4500
ASSET MAINTENANCE	800	608.56	250.00	858.56	-59	2000
VARDENS POND (ADD AS RINGFENCED FUND)	900	900.00		900.00	0	0
GRANTS/DONATIONS	800	850.00		850.00	-50	1500
AUDIT	550	410.00	0.00	410.00	140	560
HALL HIRE	100		100.00	100.00	0	120
PLAY PARK	0	12.99		12.99	-13	0
WEBSITE	500	276.00	0.00	276.00	224	300
ICT EQUIPMENT & SOFTWARE	100			0.00	100	120
DEFIBRILLATOR	500	450.00	450.00	900.00	-400	500
CHRISTMAS	300	120.00	50.00	170.00	130	600
ECO GROUP (DONATION)	100		100.00	100.00	0	0
MISCELLANEOUS	50	55.46	125.00	180.46	-130	100
ONE-OFF EXPENDITURE						
SID	0.00	2414.99		2414.99	-2415	0
LEGAL FEES	0.00	750.00		750.00	-750	0
VAT	1700	2517.94	309.00	2826.94		1960
SOMERSET COUNCIL LOSS OF SERVICES (RINGFENCED BELOW UNLESS FIGURE SHOWN)						
GRIT BINS X 3						200
WASTE/DOG BINS X 1						400.00
DRAIN/GULLEY CLEARANCE						
HIGHWAY STEWARD/LENGTHSMAN						
RIGHTS OF WAY/FOOTPATH MAINTENANCE						
		18949.18	4306.80	23029.58	-4738.17	23701.40
RING-FENCED RESERVES						
STANDERWICK ORCHARD	44468.00	2622.00	230.00	2852.00	41616.00	41616.00
PLAY PARK	9994.00	2304.00		2304.00	7690.00	7690.00
DEVOLVED SERVICES	7300.00	0.00	0.00	0.00	7300.00	7300.00
CLERK IT EQUIPMENT	500.00	495.66		495.66	4.34	100.00
VARDENS POND						450.00
CIL RESTRICTED FUNDS						4500.00
LEGAL FEES						500.00
ASSET MAINTENANCE						200.00
TOTAL RING-FENCED RESERVES	62262.00	5421.66	230.00	5651.66	56610.34	62356.00